

EMPLOYEE NAME	Dinah Bolton	WORK PERIOD	November 10, 2013 - November 23, 2013 (List full 2 week/14 day period)
EMPLOYEE SIGNATURE	<u>Dinah Bolton</u>	DATE	11/12/2013

MANAGER OR SUPERVISOR'S NAME _____ MANAGER OR SUPERVISOR'S SIGNATURE _____ DATE _____

EMPLOYEE NAME	Dinah Bolton	WORK PERIOD	October 27 - November 9, 2013 <i>(List full 2 week/14 day period)</i>
EMPLOYEE SIGNATURE	<u><i>Dinah Bolton</i></u>	DATE	11/12/2013

MANAGER OR SUPERVISOR'S NAME	MANAGER OR SUPERVISOR'S SIGNATURE	DATE
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**PLANNING AND DEVELOPMENT DEPARTMENT
PERSONNEL ACTIVITY REPORT**

EMPLOYEE NAME Dinah Bolton WORK PERIOD October 13 - October 26, 2013
(List full 2 week/14 day period)

EMPLOYEE SIGNATURE *Dinah Bolton* DATE 10/29/2013

		FUNDING SOURCE								TIME OFF					TOTAL HOURS	COMMENTS
DATE	PROJECT NAME/ WORK DESCRIPTION	CDBG	HOME	ESG	NSP I	NSP III	GEN FUND	BOND	OTHER	VAC	SICK	DL	C-TIME	OTHER		
10/13/2013	Weekend														0	
10/14/2013										8					8	
10/15/2013	Section 108/ DLBA	4			2	2									8	
10/16/2013	Section 108/ DLBA	4			2	2									8	
10/17/2013	Section 108/ DLBA	4			2	2									8	
10/18/2013	Section 108/ DLBA	4			2	2									8	
10/19/2013	Weekend														0	
10/20/2013	Weekend														0	
10/21/2013														8	8	Funeral
10/22/2013	Section 108/ DLBA	4			2	2									8	
10/23/2013	Section 108/ DLBA	4			2	2									8	
10/24/2013	Section 108/ DLBA	4			2	2									8	
10/25/2013	Section 108/ DLBA	4			2	2									8	
10/26/2013	Weekend														0	
TOTAL HOURS		32	0	0	16	16	0	0	0	8	0	0	0	8	80	

Brian L...
MANAGER OR SUPERVISOR'S NAME

[Signature]
MANAGER OR SUPERVISOR'S SIGNATURE

10/31/13
DATE

**PLANNING AND DEVELOPMENT DEPARTMENT
PERSONNEL ACTIVITY REPORT**

EMPLOYEE NAME Dinah Bolton

WORK PERIOD September 29, - October 11, 2013
(List full 2 week/14 day period)

EMPLOYEE SIGNATURE Dinah Bolton

DATE 10/15/2013

DATE	PROJECT NAME/ WORK DESCRIPTION	FUNDING SOURCE										TIME OFF				TOTAL HOURS	COMMENTS
		CDBG	HOME	ESG	NSP I	NSP III	GEN FUND	BOND	OTHER	VAC	SICK	DL	C-TIME	OTHER			
9/29/2013	Weekend														0		
9/30/2013	Section 108/ DLBA	4			2	2									8		
10/1/2013	Section 108/ DLBA	4			2	2									8		
10/2/2013	Section 108/ DLBA	4			2	2									8		
10/3/2013	Section 108/ DLBA	4			2	2									8		
10/4/2013	Section 108/ DLBA	4			2	2									8		
10/5/2013	Weekend				2	2									8		
10/6/2013	Weekend														0		
10/7/2013	Section 108/ DLBA	4			2	2									0		
10/8/2013	Section 108/ DLBA	4			2	2									8		
10/9/2013	Section 108/ DLBA	4			2	2									8		
10/10/2013	Section 108/ DLBA	4			2	2									8		
10/11/2013	Section 108/ DLBA	4			2	2									8		
10/12/2013	Weekend				2	2									8		
															0		
TOTAL HOURS		40	0	0	20	20	0	0	0	0	0	0	0	0	80		

Brian W...
MANAGER OR SUPERVISOR'S NAME

B...
MANAGER OR SUPERVISOR'S SIGNATURE

10/15/13
DATE

**PLANNING AND DEVELOPMENT DEPARTMENT
PERSONNEL ACTIVITY REPORT**

EMPLOYEE NAME Dinah Bolton

WORK PERIOD September 15 - 28, 2013
(List full 2 week/14 day period)

EMPLOYEE SIGNATURE

Dinah Bolton

DATE 10/8/2013

		FUNDING SOURCE								TIME OFF						TOTAL HOURS	COMMENTS
DATE	PROJECT NAME/ WORK DESCRIPTION	CDBG	HOME	ESG	NSP I	NSP III	GEN FUND	BOND	OTHER	VAC	SICK	DL	C-TIME	OTHER			
9/15/2013	Weekend															0	
9/16/2013	Section 108/ DLBA	4			2	2										8	DLBA
9/17/2013	Section 108/ DLBA	4			2	2										8	Ferry Street workout/DLBA
9/18/2013	Section 108/ DLBA	4			2	2										8	Woodward Garden/ DLBA
9/19/2013	Section 108/ DLBA	4			2	2										8	West Vernor reserves
9/20/2013												8				8	
9/21/2013	Weekend															0	
9/22/2013	Weekend															0	
9/23/2013	Section 108/ DLBA	4			2	2										8	DLBA payment request
9/24/2013	Section 108/ DLBA	4			2	2										8	Conway McKenzie financial reports
9/25/2013	Section 108/ DLBA	4			2	2										8	Section 108 file checklist
9/26/2013	Section 108/ DLBA	4			2	2										8	Cloudburst financial reports
9/27/2014												8				8	
9/28/2013	Weekend															0	
TOTAL HOURS		32	0	0	16	16	0	0	0	0	0	16	0	0		80	

B. Williams

MANAGER OR SUPERVISOR'S NAME

B. Williams

MANAGER OR SUPERVISOR'S SIGNATURE

10/9/17

DATE

**PLANNING AND DEVELOPMENT DEPARTMENT
PERSONNEL ACTIVITY REPORT**

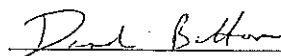
EMPLOYEE NAME

Dinah Bolton

WORK PERIOD

September 1 - 14, 2013
(List full 2 week/14 day period)

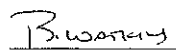
EMPLOYEE SIGNATURE



DATE

10/8/2013

FUNDING SOURCE																	TIME OFF			
DATE	PROJECT NAME/ WORK DESCRIPTION	CDBG	HOME	ESG	NSP I	NSP III	GEN FUND	BOND	OTHER	VAC	SICK	DL	C-TIME	OTHER	TOTAL HOURS	COMMENTS				
9/1/2013	Weekend														0					
9/2/2013	Holiday													8	8					
9/3/2013	Section 108/ DLBA	4			2	2									8	WG payment request followup				
9/4/2013	Section 108/ DLBA	4			2	2									8	contact payee address verification				
																DLBA program income data				
9/5/2013	Section 108/ DLBA	4			2	2									8	Garfield II financials				
9/6/2013	Section 108/ DLBA	4			2	2									8	DLBA payment request				
9/7/2013	Weekend														0					
9/8/2013	Weekend														0					
9/9/2013	Section 108/ DLBA	4			2	2									8	WG payment request				
9/10/2013	Section 108/ DLBA	4			2	2									8	DLBA data review/ WG approval spreadsheet				
9/11/2013	Section 108/ DLBA	4			2	2									8	Outstanding loan balance report				
9/12/2013	Section 108/ DLBA	4			2	2									8	Loan Report/ DLBA program income				
9/13/2014	Section 108/ DLBA	4			2	2									8	East Forest financials/ program income				
9/14/2013	Weekend														0					
TOTAL HOURS		36	0	0	18	18	0	0	0	0	0	0	0	8	80					


MANAGER OR SUPERVISOR'S NAME


MANAGER OR SUPERVISOR'S SIGNATURE

10/9/13
DATE

**PLANNING AND DEVELOPMENT DEPARTMENT
MODIFIED PERSONNEL ACTIVITY REPORT
FY 2012-13**

EMPLOYEE NAME

Dinah Bolton

EMPLOYEE SIGNATURE

Dinah Bolton

COVERED PERIOD

Sep-13

PROJECT NAME/ WORK DESCRIPTION	FUNDING SOURCE						TOTAL HOURS
	CDBG	NSP I	NSP III	CDBG-R	GEN FUND	BOND	
Detroit Land Bank		34	34				68
							0
Section 108 Loans	68						68
- Woodward Garden notes 1, 2 & 3							0
- Book Cadillac notes 1 & 2							0
- Fort Shelby							0
- Stuberstone							0
- West Vernor							0
- Mexicantown							0
- Garfield Building							0
- Ferry Street Inn							0
- Garfield II note 1 - GREP							0
- Garfield II note 2 - East Forest							0
- Garfield II note 3 - Sugar Hill							0
- Garfield II note 4 Detroit Geothermal							0
- New Amsterdam							0
							0
							0
							0
							0
TOTAL WORK HOURS	68	34	34	0	0	0	136

TIME OFF	
Vacation	
Sick	
Departmental Leave	16
Comp-Time	
Other- Funeral/Holiday/Conference	8
TOTAL TIME OFF HOURS	24

GRAND TOTAL

160

MANAGER/SUPERVISOR NAME

B. Williams

MANAGER/SUPERVISOR SIGNATURE

B. Williams

Original, signed form must be retained by the manager or supervisor, with copies to the employee and FRM Staff for audit purposes.
VM - October 2013

**PLANNING AND DEVELOPMENT DEPARTMENT
MODIFIED PERSONNEL ACTIVITY REPORT
FY 2012-13**

EMPLOYEE NAME

Dinah Bolton

EMPLOYEE SIGNATURE

Dinah Bolton

COVERED PERIOD

Aug-13

PROJECT NAME/ WORK DESCRIPTION	FUNDING SOURCE						TOTAL HOURS
	CDBG	NSP I	NSP III	CDBG-R	GEN FUND	BOND	
Detroit Land Bank		38	38				76
Section 108 Loans	76						76
- Woodward Garden notes 1, 2 & 3							0
- Book Cadillac notes 1 & 2							0
- Fort Shelby							0
- Stuberstone							0
- West Vernor							0
- Mexicantown							0
- Garfield Building							0
- Ferry Street inn							0
- Garfield II note 1 - GREP							0
- Garfield II note 2 - East Forest							0
- Garfield II note 3 - Sugar Hill							0
- Garfield II note 4 Detroit Geothermal							0
- New Amsterdam							0
							0
							0
							0
							0
TOTAL WORK HOURS	76	38	38	0	0	0	152

TIME OFF	
Vacation	
Sick	8
Departmental Leave	
Comp-Time	
Other- Funeral/Holiday/Conference	16
TOTAL TIME OFF HOURS	24

GRAND TOTAL

176

MANAGER/SUPERVISOR NAME

B. Watson

MANAGER/SUPERVISOR SIGNATURE

B. Watson

Original, signed form must be retained by the manager or supervisor, with copies to the employee and FRM Staff for audit purposes.
VM - October 2013

PLANNING AND DEVELOPMENT DEPARTMENT
MODIFIED PERSONNEL ACTIVITY REPORT
FY 2012-13

Dinah Bolton

Dana Bolton

Jul-13

PROJECT NAME/ WORK DESCRIPTION	FUNDING SOURCE						TOTAL HOURS
	CDBG	NSP I	NSP III	CDBG-R	GEN FUND	BOND	
Detroit Land Bank		36	36				72
Section 108 Loans	72						0
- Woodward Garden notes 1, 2 & 3							72
- Book Cadillac notes 1 & 2							0
- Fort Shelby							0
- Stuberstone							0
- West Vernor							0
- Mexicantown							0
- Garfield Building							0
- Ferry Street Inn							0
- Garfield II note 1 - GREP							0
- Garfield II note 2 - East Forest							0
- Garfield II note 3 - Sugar Hill							0
- Garfield II note 4 Detroit Geothermal							0
- New Amsterdam							0
							0
							0
							0
							0
							0
TOTAL WORK HOURS	72	36	36	0	0	0	144

TIME OFF	
Vacation	24
Sick	
Departmental Leave	8
Comp-Time	
Other- Funeral/Holiday/Conference	8

40

184

B. W. K.

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VM - October 2013

PLANNING AND DEVELOPMENT DEPARTMENT
MODIFIED PERSONNEL ACTIVITY REPORT
FY 2012-13

Dinah Bolton

Dend Botton

JULY 1, 2012 - JUNE 30, 2013

PROJECT NAME/ WORK DESCRIPTION	FUNDING SOURCE							TOTAL HOURS
	CDBG	NSP I	NSP III	CDBG- R	GEN FUND	BOND		
Detroit Land Bank		416	416					832
Section 108 Loans	832							0
- Woodward Garden notes 1, 2 & 3								832
- Book Cadillac notes 1 & 2								0
- Fort Shelby								0
- Stuberstone								0
- West Vernor								0
- Mexicantown								0
- Garfield Building								0
- Ferry Street Inn								0
- Garfield II note 1 - GREP								0
- Garfield II note 2 - East Forest								0
- Garfield II note 3 - Sugar Hill								0
- Garfield II note 4 Detroit Geothermal								0
- New Amsterdam								0
								0
								0
								0
								0
								0
TOTAL WORK HOURS	832	416	416	0	0	0	0	1664

TIME OFF	
Vacation	192
Sick	56
Departmental Leave	40
Comp-Time	16
Other- Funeral/Holiday/Conference	112
TOTAL TIME OFF HOURS	416

2080

Brim Waters

36

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VM - October 2013

**PLANNING AND DEVELOPMENT DEPARTMENT
PERSONNEL ACTIVITY REPORT**

EMPLOYEE NAME Dinah L. Bolton

EMPLOYEE SIGNATURE *Dinah Bolton*

DATE

10/3/13

MONTH / YEAR Aug-13

DEFAULT FUNDING SOURCE _____

FUNDING SOURCE												TIME OFF							
DATE	DAY	CDBG	HOME	ESG	NSP I	NSP III	CDBG-R	HPRP	LEAD GRANT III	GEN FUND	BOND	LUNCH	VAC	SICK	DL	C-TIME	OTHER	TOTAL HOURS	COMMENTS
1	8/1/2013	4			2	2												8	
2	8/2/2013	4			2	2												8	
3	8/5/2013	4			2	2												8	
4	8/6/2013	4			2	2												8	
5	8/7/2013	4			2	2												8	
6	8/8/2013																8	8	funeral leave
7	8/9/2013																8	8	funeral leave
8	8/12/2013	4			2	2												8	
9	8/13/2013	4			2	2												8	
10	8/14/2013	4			2	2												8	
11	8/15/2013	4			2	2												8	
12	8/16/2013	4			2	2												8	
13	8/19/2013	4			2	2												8	
14	8/20/2013													8				8	
15	8/21/2013	4			2	2												8	
16	8/22/2013	4			2	2												8	
17	8/23/2013	4			2	2												8	
18	8/26/2013	4			2	2												8	
19	8/27/2013	4			2	2												8	
20	8/28/2013	4			2	2												8	
21	8/29/2013	4			2	2												8	
22	8/30/2013	4			2	2												8	
23																		0	
24																		0	
25																		0	
26																		0	
27																		0	
28																		0	
29																		0	
30																		0	
31																		0	
TOTAL HOUR		76	0	0	38	38	0	0	0	0	0	0	0	8	0	0	16	176	

P. WATKINS
MANAGER OR SUPERVISOR'S NAME

RLP

10/9/13

**PLANNING AND DEVELOPMENT DEPARTMENT
PERSONNEL ACTIVITY REPORT**

EMPLOYEE NAME Dinah L. Bolton

EMPLOYEE SIGNATURE *Dinah Bolton*

DATE

10/8/13

MONTH / YEAR Jul-13

DEFAULT FUNDING SOURCE _____

FUNDING SOURCE											TIME OFF							TOTAL HOURS	COMMENTS
DATE	DAY	CDBG	HOME	ESG	NSP I	NSP III	CDBG-R	HPRP	LEAD GRANT III	GEN FUND	BOND	LUNCH	VAC	SICK	DL	C-TIME	OTHER		
1	7/1/2013																	8	
2	7/2/2013	4			2	2							8					8	
3	7/3/2013	4			2	2												8	
4	7/4/2013																	8	
5	7/5/2013																8	8	holiday
6	7/8/2013												8					8	
7	7/9/2013	4			2	2							8					8	
8	7/10/2013	4			2	2												8	
9	7/11/2013	4			2	2												8	
10	7/12/2013	4			2	2												8	
11	7/15/2013	4			2	2												8	
12	7/16/2013	4			2	2												8	
13	7/17/2013	4			2	2												8	
14	7/18/2013	4			2	2												8	
15	7/19/2013	4			2	2												8	
16	7/22/2013	4			2	2												8	
17	7/23/2013	4			2	2												8	
18	7/24/2013	4			2	2												8	
19	7/25/2013	4			2	2												8	
20	7/26/2013	4			2	2												8	
21	7/29/2013	4			2	2												8	
22	7/30/2013																	8	
23	7/31/2013	4			2	2									8			8	
24																		8	
25																		0	
26																		0	
27																		0	
28																		0	
29																		0	
30																		0	
31																		0	
TOTAL HOUR		72	0	0	36	36	0	0	0	0	0	0	24	0	8	0	8	0	184

B. Worrens
MANAGER OR SUPERVISOR'S NAME

R. L. [Signature] 10/8/13
MANAGER OR SUPERVISOR'S SIGNATURE

**PLANNING AND DEVELOPMENT DEPARTMENT
PERSONNEL ACTIVITY REPORT**

EMPLOYEE NAME Dinah L. Bolton

EMPLOYEE SIGNATURE Dinah Bolton

DATE

7/9/13

MONTH / YEAR Jun-13

DEFAULT FUNDING SOURCE

FUNDING SOURCE												TIME OFF						TOTAL HOURS	COMMENTS
DATE	DAY	CDBG	HOME	ESG	NSP I	NSP III	CDBG-R	HPRP	LEAD GRANT III	GEN FUND	BOND	LUNCH	VAC	SICK	DL	C-TIME	OTHER		
1	6/3/2013												8.5					8.5	
2	6/4/2013	8										0.5						8.5	
3	6/5/2013	8										0.5						8.5	
4	6/6/2013	8										0.5						8.5	
5	6/7/2013	8										0.5						8.5	
6	6/10/2013															8.5		8.5	
7	6/11/2013	8										0.5						8.5	
8	6/12/2013	8										0.5						8.5	
9	6/13/2013	8										0.5						8.5	
10	6/14/2013												8.5					8.5	
11	6/17/2013	8										0.5						8.5	
12	6/18/2013	8										0.5						8.5	
13	6/19/2013	8										0.5						8.5	
14	6/20/2013																8.5	8.5	conference
15	6/21/2013	8										0.5						8.5	
16	6/24/2013	8										0.5						8.5	
17	6/25/2013	8										0.5						8.5	
18	6/26/2013	8										0.5						8.5	
19	6/27/2013												8.5					8.5	
20	6/28/2013												8.5					8.5	
21																		0	
22																		0	
23																		0	
24																		0	
25																		0	
26																		0	
27																		0	
28																		0	
29																		0	
30																		0	
31																		0	
TOTAL HOUR		112	0	0	0	0	0	0	0	0	0	7	34	0	0	8.5	8.5	170	

B. Bolton

B. Bolton

7/9/13

MANAGER OR SUPERVISOR'S NAME

MANAGER OR SUPERVISOR'S SIGNATURE

DATE

13-53846-ljt Doc 11471-2 Filed 08/25/16 Entered 08/25/16 16:24:24 Page 13 of 30

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VM - June 2012

**PLANNING AND DEVELOPMENT DEPARTMENT
PERSONNEL ACTIVITY REPORT**

EMPLOYEE NAME Dinah L. Bolton

EMPLOYEE SIGNATURE *Dinah Bolton*

DATE 6/12/13

MONTH / YEAR May-13

DEFAULT FUNDING SOURCE _____

FUNDING SOURCE												TIME OFF							TOTAL HOURS	COMMENTS
DATE	DAY	CDBG	HOME	ESG	NSP I	NSP III	CDBG-R	HPRP	LEAD GRANT III	GEN FUND	BOND	LUNCH	VAC	SICK	DL	C-TIME	OTHER			
1	5/1/2013	8										0.5						8.5		
2	5/2/2013	8										0.5						8.5		
3	5/3/2012	8										0.5						8.5		
4	5/6/2013	8										0.5						8.5		
5	5/7/2013	8										0.5						8.5		
6	5/8/2013	8										0.5						8.5		
7	5/9/2013	8										0.5						8.5		
8	5/10/2013	8										0.5						8.5		
9	5/13/2013	8										0.5						8.5		
10	5/14/2013												8.5					8.5		
11	5/15/2013	8										0.5						8.5		
12	5/16/2013												8.5					8.5		
13	5/17/2013	8										0.5						8.5		
14	5/20/2013	8										0.5						8.5		
15	5/21/2013	8										0.5						8.5		
16	5/22/2013	8										0.5						8.5		
17	5/23/2013	8										0.5						8.5		
18	5/24/2013												8.5					8.5		
19	5/27/2013																8.5	holiday		
20	5/28/2013	8										0.5						8.5		
21	5/29/2013	8										0.5						8.5		
22	5/30/2013	8										0.5						8.5		
23	5/31/2013															8.5		8.5		
24																		0		
25																		0		
26																		0		
27																		0		
28																		0		
29																		0		
30																		0		
31																		0		
TOTAL HOUR		144	0	0	0	0	0	0	0	0	0	9	25.5	0	0	8.5	8.5	195.5		

MANAGER OR SUPERVISOR'S NAME B. Williams

MANAGER OR SUPERVISOR'S SIGNATURE *B. Williams*

DATE 6/12/13

**PLANNING AND DEVELOPMENT DEPARTMENT
PERSONNEL ACTIVITY REPORT**

EMPLOYEE NAME Dinah L. Bolton

EMPLOYEE SIGNATURE Dinah Bolton

DATE 5/14/13

MONTH / YEAR Apr-13

DEFAULT FUNDING SOURCE _____

FUNDING SOURCE

TIME OFF

DATE	DAY	CDBG	HOME	ESG	NSP I	NSP III	CDBG-R	HPRP	LEAD GRANT III	GEN FUND	BOND	LUNCH	VAC	SICK	DL	C-TIME	OTHER	TOTAL HOURS	COMMENTS
1	4/1/2013	8										0.5						8.5	
2	4/2/2013	8										0.5						8.5	
3	4/3/2013	8										0.5						8.5	
4	4/4/2013	8										0.5						8.5	
5	4/5/2013	8										0.5						8.5	
6	4/6/2013	8										0.5						8.5	
7	4/9/2013	8										0.5						8.5	
8	4/10/2013	8										0.5						8.5	
9	4/11/2013												8.5					8.5	
10	4/12/2013	8										0.5						8.5	
11	4/15/2013	8										0.5						8.5	
12	4/16/2013	8										0.5						8.5	
13	4/17/2013	8										0.5						8.5	
14	4/18/2013	8										0.5						8.5	
15	4/19/2013	8										0.5						8.5	
16	4/22/2013	8										0.5						8.5	
17	4/23/2013	8										0.5						8.5	
18	4/24/2013												8.5					8.5	
19	4/25/2013	8										0.5						8.5	
20	4/26/2013	8										0.5						8.5	
21	4/29/2013	8										0.5						8.5	
22	4/30/2013												8.5					8.5	
23																		0	
24																		0	
25																		0	
26																		0	
27																		0	
28																		0	
29																		0	
30																		0	
31																		0	
TOTAL HOUR		152	0	0	0	0	0	0	0	0	0	9.5	25.5	0	0	0	0	187	

B. Watson

BWP

5/14/13

MANAGER OR SUPERVISOR'S NAME

MANAGER OR SUPERVISOR'S SIGNATURE

DATE

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VM - June 2012

**PLANNING AND DEVELOPMENT DEPARTMENT
PERSONNEL ACTIVITY REPORT**

EMPLOYEE NAME Dinah L. Bolton

EMPLOYEE SIGNATURE Dinah Bolton

DATE

4/3/13

MONTH / YEAR Mar-13

DEFAULT FUNDING SOURCE

FUNDING SOURCE												TIME OFF							TOTAL HOURS	COMMENTS
DATE	DAY	CDBG	HOME	ESG	NSP I	NSP III	CDBG-R	HPRP	LEAD GRANT III	GEN FUND	BOND	LUNCH	VAC	SICK	DL	C-TIME	OTHER			
1	3/1/2013	8										0.5						8.5		
2	3/4/2013	8										0.5						8.5		
3	3/5/2013	8										0.5						8.5		
4	3/6/2013	8										0.5						8.5		
5	3/7/2013	8										0.5						8.5		
6	3/8/2013	8										0.5						8.5		
7	3/11/2013	8										0.5						8.5		
8	3/12/2013	8										0.5						8.5		
9	3/13/2013	8										0.5						8.5		
10	3/14/2013	8										0.5						8.5		
11	3/15/2013	8										0.5						8.5		
12	3/18/2013												8.5					8.5		
13	3/19/2013	8										0.5						8.5		
14	3/20/2013	8										0.5						8.5		
15	3/21/2013	8										0.5						8.5		
16	3/22/2013	8										0.5						8.5		
17	3/25/2013	8										0.5						8.5		
18	3/26/2013	8										0.5						8.5		
19	3/27/2013	8										0.5						8.5		
20	3/28/2013	8										0.5						8.5		
21	3/29/2013																8.5	8.5	Holiday	
22																		0		
23																		0		
24																		0		
25																		0		
26																		0		
27																		0		
28																		0		
29																		0		
30																		0		
31																		0		
TOTAL HOUR		152	0	0	0	0	0	0	0	0	0	9.5	8.5	0	0	0	8.5	178.5		

MANAGER OR SUPERVISOR'S NAME

MANAGER OR SUPERVISOR'S SIGNATURE

DATE

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VM - June 2012

**PLANNING AND DEVELOPMENT DEPARTMENT
PERSONNEL ACTIVITY REPORT**

EMPLOYEE NAME Dinah L. Bolton

EMPLOYEE SIGNATURE Dinah Bolton

DATE 3/4/13

MONTH / YEAR Feb-13

DEFAULT FUNDING SOURCE _____

FUNDING SOURCE										TIME OFF										TOTAL HOURS	COMMENTS
DATE	DAY	CDBG	HOME	ESG	NSP I	NSP III	CDBG-R	HPRP	LEAD GRANT III	GEN FUND	BOND	LUNCH	VAC	SICK	DL	C-TIME	OTHER				
1	2/1/2013	8										0.5								8.5	
2	2/4/2013	8										0.5								8.5	
3	2/5/2013	8										0.5								8.5	
4	2/6/2013	8										0.5								8.5	
5	2/7/2013	8										0.5								8.5	
6	2/8/2013	8										0.5								8.5	
7	2/11/2013	8										0.5								8.5	
8	2/12/2013	8										0.5								8.5	
9	2/13/2013													8.5						8.5	
10	2/14/2013													8.5						8.5	
11	2/15/2013													8.5						8.5	
12	2/18/2013	8										0.5								8.5	
13	2/19/2013	8										0.5								8.5	
14	2/20/2013	8										0.5								8.5	
15	2/21/2013	8										0.5								8.5	
16	2/22/2013	8										0.5								8.5	
17	2/25/2013																8.5			8.5	Funeral Leave
18	2/26/2013												8.5							8.5	
19	2/27/2013	8										0.5								8.5	
20	2/28/2013	8										0.5								8.5	
21																				0	
22																				0	
23																				0	
24																				0	
25																				0	
26																				0	
27																				0	
28																				0	
29																				0	
30																				0	
31																				0	
TOTAL HOUR		120	0	0	0	0	0	0	0	0	0	7.5	8.5	25.5	0	0	8.5			170	

MANAGER OR SUPERVISOR'S NAME B. L. Bolton

MANAGER OR SUPERVISOR'S SIGNATURE B. L. Bolton

DATE 3/4/13

**PLANNING AND DEVELOPMENT DEPARTMENT
PERSONNEL ACTIVITY REPORT**

EMPLOYEE NAME Dinah L. Bolton

EMPLOYEE SIGNATURE Dinah Bolton

DATE

2/4/13

MONTH / YEAR Jan-13

DEFAULT FUNDING SOURCE _____

FUNDING SOURCE												TIME OFF							TOTAL HOURS	COMMENTS
DATE	DAY	CDBG	HOME	ESG	NSP I	NSP III	CDBG-R	HPRP	LEAD GRANT III	GEN FUND	BOND	LUNCH	VAC	SICK	DL	C-TIME	OTHER			
1	1/1/2013																8.5	8.5	holiday	
2	1/2/2013												8.5					8.5		
3	1/3/2013												8.5					8.5		
4	1/4/2013												8.5					8.5		
5	1/7/2013	8										0.5						8.5		
6	1/8/2013	8										0.5						8.5		
7	1/9/2013	8										0.5						8.5		
8	1/10/2013	8										0.5						8.5		
9	1/11/2013	8										0.5						8.5		
10	1/14/2013	8										0.5						8.5		
11	1/15/2013	8										0.5						8.5		
12	1/16/2013													8.5				8.5		
13	1/17/2013	8										0.5						8.5		
14	1/18/2013	8										0.5						8.5		
15	1/21/2013																8.5	8.5	holiday	
16	1/22/2013	8										0.5						8.5		
17	1/23/2013	8										0.5						8.5		
18	1/24/2013	8										0.5						8.5		
19	1/25/2013	8										0.5						8.5		
20	1/28/2013	8										0.5						8.5		
21	1/29/2013	8										0.5						8.5		
22	1/30/2013	8										0.5						8.5		
23	1/31/2013	8										0.5						8.5		
24																		0		
25																		0		
26																		0		
27																		0		
28																		0		
29																		0		
30																		0		
31																		0		
TOTAL HOUR		136	0	0	0	0	0	0	0	0	0	8.5	25.5	8.5	0	0	17	195.5		

MANAGER OR SUPERVISOR'S NAME

MANAGER OR SUPERVISOR'S SIGNATURE

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VM - June 2012

**PLANNING AND DEVELOPMENT DEPARTMENT
PERSONNEL ACTIVITY REPORT**

EMPLOYEE NAME Dinah L. Bolton

EMPLOYEE SIGNATURE Dinah Bolton

DATE

12/21/12

MONTH / YEAR Dec-12

DEFAULT FUNDING SOURCE _____

FUNDING SOURCE											TIME OFF							TOTAL HOURS	COMMENTS
DATE	DAY	CDBG	HOME	ESG	NSP I	NSP III	CDBG-R	HPRP	LEAD GRANT III	GEN FUND	BOND	LUNCH	VAC	SICK	DL	C-TIME	OTHER		
1	12/3/2012	8										0.5						8.5	
2	12/4/2012	8										0.5						8.5	
3	12/5/2012	8										0.5						8.5	
4	12/6/2012	8										0.5						8.5	
5	12/7/2012	8										0.5						8.5	
6	12/10/2012	8										0.5						8.5	
7	12/11/2012	8										0.5						8.5	
8	12/12/2012													8.5				8.5	
9	12/13/2012	8										0.5						8.5	
10	12/14/2012	8										0.5						8.5	
11	12/17/2012	8										0.5						8.5	
12	12/18/2012	8										0.5						8.5	
13	12/19/2012	8										0.5						8.5	
14	12/20/2012	8										0.5						8.5	
15	12/21/2012	8										0.5						8.5	
16	12/24/2012																8.5	8.5	holiday
17	12/25/2012																8.5	8.5	holiday
18	12/26/2012												8.5					8.5	
19	12/27/2012												8.5					8.5	
20	12/28/2012												8.5					8.5	
21	12/31/2012																8.5	8.5	holiday
22																		0	
23																		0	
24																		0	
25																		0	
26																		0	
27																		0	
28																		0	
29																		0	
30																		0	
31																		0	
TOTAL HOUR		112	0	0	0	0	0	0	0	0	0	7	25.5	8.5	0	0	25.5	178.5	

B. WATKINS

MANAGER OR SUPERVISOR'S NAME

B. WATKINS

MANAGER OR SUPERVISOR'S SIGNATURE

DATE

12/21/12

**PLANNING AND DEVELOPMENT DEPARTMENT
PERSONNEL ACTIVITY REPORT**

EMPLOYEE NAME Dinah L. Bolton

EMPLOYEE SIGNATURE Dinah Bolton

DATE 11/30/12

MONTH / YEAR Nov-12

DEFAULT FUNDING SOURCE _____

FUNDING SOURCE

TIME OFF

DATE	DAY	CDBG	HOME	ESG	NSP I	NSP III	CDBG-R	HPRP	LEAD GRANT III	GEN FUND	BOND	LUNCH	VAC	SICK	DL	C-TIME	OTHER	TOTAL HOURS	COMMENTS
1	11/1/2012	8										0.5						8.5	
2	11/2/2012	8										0.5						8.5	
3	11/5/2012	8										0.5						8.5	
4	11/6/2012	8										0.5						8.5	
5	11/7/2012														8.5			8.5	
6	11/8/2012	8										0.5						8.5	
7	11/9/2012	8										0.5						8.5	
8	11/12/2012																8.5	8.5	holiday
9	11/13/2012	8										0.5						8.5	
10	11/14/2012	8										0.5						8.5	
11	11/15/2012	8										0.5						8.5	
12	11/16/2012												8.5					8.5	
13	11/19/2012	8										0.5						8.5	
14	11/20/2012	8										0.5						8.5	
15	11/21/2012												8.5					8.5	
16	11/22/2012																8.5	8.5	holiday
17	11/23/2012																8.5	8.5	holiday
18	11/26/2012	8										0.5						8.5	
19	11/27/2012	8										0.5						8.5	
20	11/28/2012	8										0.5						8.5	
21	11/29/2012	8										0.5						8.5	
22	11/30/2012	8										0.5						8.5	
23																		0	
24																		0	
25																		0	
26																		0	
27																		0	
28																		0	
29																		0	
30																		0	
31																		0	
TOTAL HOUR		128	0	0	0	0	0	0	0	0	0	8	17	0	8.5	0	25.5	187	

B. Bolton

B. Bolton

11/30/12

MANAGER OR SUPERVISOR'S NAME

MANAGER OR SUPERVISOR'S SIGNATURE

DATE

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VM - June 2012

30

**PLANNING AND DEVELOPMENT DEPARTMENT
PERSONNEL ACTIVITY REPORT**

EMPLOYEE NAME Dinah L. Bolton

EMPLOYEE SIGNATURE Dinah Bolton

DATE 10/31/12

MONTH / YEAR Oct-12

DEFAULT FUNDING SOURCE _____

FUNDING SOURCE																		TIME OFF	
DATE	DAY	CDBG	HOME	ESG	NSP I	NSP III	CDBG-R	HPRP	LEAD GRANT III	GEN FUND	BOND	LUNCH	VAC	SICK	DL	C-TIME	OTHER	TOTAL HOURS	COMMENTS
1	10/1/2012	8										0.5						8.5	
2	10/2/2012	8										0.5						8.5	
3	10/3/2012	8										0.5						8.5	
4	10/4/2012	8										0.5						8.5	
5	10/5/2012	8										0.5						8.5	
6	10/8/2012	8										0.5						8.5	
7	10/9/2012													8.5				8.5	
8	10/10/2012													8.5				8.5	
9	10/11/2012	8										0.5						8.5	
10	10/12/2012	8										0.5						8.5	
11	10/15/2012	8										0.5						8.5	
12	10/16/2012	8										0.5						8.5	
13	10/17/2012	8										0.5						8.5	
14	10/18/2012	8										0.5						8.5	
15	10/19/2012	8										0.5						8.5	
16	10/22/2012	8										0.5						8.5	
17	10/23/2012														8.5			8.5	
18	10/24/2012	8										0.5						8.5	
19	10/25/2012	8										0.5						8.5	
20	10/26/2012	8										0.5						8.5	
21	10/29/2012	8										0.5						8.5	
22	10/30/2012	8										0.5						8.5	
23	10/31/2012	8										0.5						8.5	
24																		0	
25																		0	
26																		0	
27																		0	
28																		0	
29																		0	
30																		0	
31																		0	
TOTAL HOUR		160	0	0	0	0	0	0	0	0	0	10	0	17	8.5	0	0	195.5	

B. Bolton
MANAGER OR SUPERVISOR'S NAME

B. Bolton 10/31/12
MANAGER OR SUPERVISOR'S SIGNATURE DATE
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VM - June 2012

**PLANNING AND DEVELOPMENT DEPARTMENT
PERSONNEL ACTIVITY REPORT**

EMPLOYEE NAME Dinah L. Bolton

EMPLOYEE SIGNATURE *Dinah Bolton*

DATE

10/16/12

MONTH / YEAR Sep-12

DEFAULT FUNDING SOURCE _____

FUNDING SOURCE

TIME OFF

DATE	DAY	CDBG	HOME	ESG	NSP I	NSP III	CDBG-R	HPRP	LEAD GRANT III	GEN FUND	BOND	LUNCH	VAC	SICK	DL	C-TIME	OTHER	TOTAL HOURS	COMMENTS
1	9/3/2012																8	8	Holiday
2	9/4/2012	7										1						8	
3	9/5/2012	7										1						8	
4	9/6/2012	7										1						8	
5	9/7/2012	7										1						8	
6	9/10/2012												8					8	
7	9/11/2012	8										0.5						8.5	
8	9/12/2012	8										0.5						8.5	
9	9/13/2012	8										0.5						8.5	
10	9/14/2012	8										0.5						8.5	
11	9/17/2012	8										0.5						8.5	
12	9/18/2012	8										0.5						8.5	
13	9/19/2012														8.5			8.5	
14	9/20/2012	8										0.5			8.5			8.5	
15	9/21/2012																	8.5	
16	9/24/2012	8										0.5						8.5	
17	9/25/2012	8										0.5						8.5	
18	9/26/2012	8										0.5						8.5	
19	9/27/2012	8										0.5						8.5	
20	9/28/2012	8										0.5						8.5	
21																		0	
22																		0	
23																		0	
24																		0	
25																		0	
26																		0	
27																		0	
28																		0	
29																		0	
30																		0	
31																		0	
TOTAL HOUR		124	0	0	0	0	0	0	0	0	0	10	8	0	17	0	8	167	

B. Williams

B. Williams

10/16/12

MANAGER OR SUPERVISOR'S NAME

MANAGER OR SUPERVISOR'S SIGNATURE

DATE

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VM - June 2012

**PLANNING AND DEVELOPMENT DEPARTMENT
PERSONNEL ACTIVITY REPORT**

EMPLOYEE NAME Dinah L. Bolton

EMPLOYEE SIGNATURE *Dinah Bolton*

DATE

10/16/12

MONTH / YEAR Aug-12

DEFAULT FUNDING SOURCE _____

FUNDING SOURCE											TIME OFF							TOTAL HOURS	COMMENTS
DATE	DAY	CDBG	HOME	ESG	NSP I	NSP III	CDBG-R	HPRP	LEAD GRANT III	GEN FUND	BOND	LUNCH	VAC	SICK	DL	C-TIME	OTHER		
1	8/1/2012	7										1						8	
2	8/2/2012	7										1						8	
3	8/3/2012	7										1						8	
4	8/6/2012	7										1						8	
5	8/7/2012	7										1						8	
6	8/8/2012	7										1						8	
7	8/9/2012	7										1						8	
8	8/10/2012	7										1						8	
9	8/13/2012	7										1						8	
10	8/14/2012	7										1						8	
11	8/15/2012	7										1						8	
12	8/16/2012	7										1						8	
13	8/17/2012	7										1						8	
14	8/20/2012														8			8	
15	8/21/2012	7										1						8	
16	8/22/2012	7										1						8	
17	8/23/2012	7										1						8	
18	8/24/2012	7										1						8	
19	8/27/2012	7										1						8	
20	8/28/2012	7										1						8	
21	8/29/2012												8					8	
22	8/30/2012	7										1						8	
23	8/31/2012	7										1						8	
24																		0	
25																		0	
26																		0	
27																		0	
28																		0	
29																		0	
30																		0	
31																		0	
TOTAL HOUR		147	0	0	0	0	0	0	0	0	0	21	8	0	8	0	0	184	

B. WASTEN
MANAGER OR SUPERVISOR'S NAME

B. WASTEN
MANAGER OR SUPERVISOR'S SIGNATURE

10/16/12
DATE

**PLANNING AND DEVELOPMENT DEPARTMENT
PERSONNEL ACTIVITY REPORT**

Old

EMPLOYEE NAME Dinah L. Bolton

EMPLOYEE SIGNATURE Dinah Bolton

DATE 10/16/12

MONTH / YEAR Jul-12

DEFAULT FUNDING SOURCE _____

FUNDING SOURCE										TIME OFF								TOTAL HOURS	COMMENTS
DATE	DAY	CDBG	HOME	ESG	NSP I	NSP III	CDBG-R	HPRP	LEAD GRANT III	GEN FUND	BOND	LUNCH	VAC	SICK	DL	C-TIME	OTHER		
1	7/2/2012	7										1						8	
2	7/3/2012												8					8	
3	7/4/2012																8	8	Holiday
4	7/5/2012	7										1						8	
5	7/6/2012	7										1						8	
6	7/9/2012	7										1						8	
7	7/10/2012	7										1						8	
8	7/11/2012	7										1						8	
9	7/12/2012	7										1						8	
10	7/13/2012	7										1						8	
11	7/16/2012	7										1						8	
12	7/17/2012	7										1						8	
13	7/18/2012	7										1						8	
14	7/19/2012	7										1						8	
15	7/20/2012	7										1						8	
16	7/23/2012												8					8	
17	7/24/2012	7										1						8	
18	7/25/2012	7										1						8	
19	7/26/2012	7										1						8	
20	7/27/2012	7										1						8	
21	7/30/2012	7										1						8	
22	7/31/2012	7										1						8	
23																		0	
24																		0	
25																		0	
26																		0	
27																		0	
28																		0	
29																		0	
30																		0	
31																		0	
TOTAL HOUR		133	0	0	0	0	0	0	0	0	0	19	16	0	0	0	8	176	

MANAGER OR SUPERVISOR'S NAME

MANAGER OR SUPERVISOR'S SIGNATURE

DATE

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VM - June 2012

**Planning and Development Department Bi-Weekly Work Summary
Personnel Activity Report Form**

Total Hrs. 80

Enter Date ----->	9/10/12	9/11/12	9/12/12	9/13/12	9/14/12	
Week One	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant		7.5	7.5	7.5	7.5	30
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG	V					0
Home/CDBG	A					0
HPRP	C					0
NSP I						0
NSP II						0
CDBG-R						0
Lunch		0.5	0.5	0.5	0.5	2
Other	8					8
Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

Enter Date ----->	9/17/12	9/18/12	9/19/12	9/20/12	9/21/12	
Week Two	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7.5	7.5		7.5		22.5
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG						0
HPRP			D		D	0
NSP I			L		L	0
NSP II						0
CDBG-R						0
Lunch	0.5	0.5		0.5		1.5
Other			8		8	16
Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

David Bolton 9/25/12
Employee Signature/Date

Supervisor Signature/Date

Division/Section: **Real Estate / Development**
From: **9/10/2012**
To: **9/21/2012**

revised 12/9/10

**Planning and Development Department Bi-Weekly Work Summary
Personnel Activity Report Form**

Total Hrs. 80

Enter Date ----->	8/27/12	8/28/12	8/29/12	8/30/12	8/31/12	
Week One	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7		7	7	28
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG			V			0
HPRP			A			0
NSP I			C			0
NSP II						0
CDBG-R						0
Lunch	1	1		1	1	4
Other			8			8

Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

Enter Date ----->	9/3/12	9/4/12	9/5/12	9/6/12	9/7/12	
Week Two	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant		7	7	7	7	28
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG	H					0
Home/CDBG	D					0
HPRP	A					0
NSP I	Y					0
NSP II						0
CDBG-R						0
Lunch		1	1	1	1	4
Other	8					8

Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

David Bellman 9/13/12
Employee Signature/Date

Supervisor Signature/Date

Division/Section:	Real Estate / Development
From:	8/27/2012
To:	9/7/2012

revised 12/9/10

**Planning and Development Department Bi-Weekly Work Summary
Personnel Activity Report Form**

Total Hrs. 80

Enter Date ----->	8/13/12	8/14/12	8/15/12	8/16/12	8/17/12	
Week One	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG						0
HPRP						0
NSP I						0
NSP II						0
CDBG-R						0
Lunch	1	1	1	1	1	5
Other						0
Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

Enter Date ----->	8/20/12	8/21/12	8/22/12	8/23/12	8/24/12	
Week Two	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant		7	7	7	7	28
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG	D					0
HPRP	L					0
NSP I						0
NSP II						0
CDBG-R						0
Lunch		1	1	1	1	4
Other	8					8
Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

Donna Batta 9/5/12
Employee Signature/Date

Supervisor Signature/Date

Division/Section: **Real Estate / Development**
From: **8/13/2012**
To: **8/24/2012**

revised 12/9/10

**Planning and Development Department Bi-Weekly Work Summary
Personnel Activity Report Form**

Total Hrs. 80

Enter Date ----->	7/30/12	7/31/12	8/1/12	8/2/12	8/3/12	
Week One	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG						0
HPRP						0
NSP I						0
NSP II						0
CDBG-R						0
Lunch	1	1	1	1	1	5
Other						0

Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

Enter Date ----->	8/6/12	8/7/12	8/8/12	8/9/12	8/10/12	
Week Two	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG						0
HPRP						0
NSP I						0
NSP II						0
CDBG-R						0
Lunch	1	1	1	1	1	5
Other						0

Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

D. Bellon 8/11/12
Employee Signature/Date

Supervisor Signature/Date

Division/Section: **Real Estate / Development**
From: **7/30/2012**
To: **8/10/2012**

revised 12/9/10

**Planning and Development Department Bi-Weekly Work Summary
Personnel Activity Report Form**

Total Hrs. 80

Enter Date ----->	7/16/12	7/17/12	7/18/12	7/19/12	7/20/12	
Week One	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG						0
HPRP						0
NSP I						0
NSP II						0
CDBG-R						0
Lunch	1	1	1	1	1	5
Other						0
Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

Enter Date ----->	7/23/12	7/24/12	7/25/12	7/26/12	7/27/12	
Week Two	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant		7	7	7	7	28
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG	V					0
HPRP	A					0
NSP I	C					0
NSP II						0
CDBG-R						0
Lunch		1	1	1	1	4
Other	8					8
Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

Daniel Butler 7/27/12
Employee Signature/Date

Supervisor Signature/Date

Division/Section: **Real Estate / Development**
From: **7/16/2012**
To: **7/27/2012**

revised 12/9/10

**Planning and Development Department Bi-Weekly Work Summary
Personnel Activity Report Form**

Total Hrs. 80

Enter Date ----->	7/2/12	7/3/12	7/4/12	7/5/12	7/6/12	
Week One	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7			7	7	21
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)		V	H			0
Lead Grant/CDBG		A	D			0
Home/CDBG		C	a			0
HPRP			Y			0
NSP I						0
NSP II						0
CDBG-R						0
Lunch	1			1	1	3
Other		8	8			16
Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

Daniel Buller 7/13/12
Employee Signature/Date

Supervisor Signature/Date

Enter Date ----->	7/9/12	7/10/12	7/11/12	7/12/12	7/13/12	
Week Two	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
Block Grant	7	7	7	7	7	35
ESG						0
General Fund						0
Home						0
Lead Grant (2009-2012)						0
Lead Grant/CDBG						0
Home/CDBG						0
HPRP						0
NSP I						0
NSP II						0
CDBG-R						0
Lunch	1	1	1	1	1	5
Other						0
Bond (Enter Project Name Below)						
						0
						0
						0

Total 40

Division/Section: **Real Estate / Development**

From: **7/2/2012**

To: **7/13/2012**

revised 12/9/10